



Walkaway Primary School

Independent Public School

10 Evans Rd, WALKAWAY WA 6528 Ph: 08 9926 0200

Web: www.walkawayps.wa.edu.au Email: walkaway.ps@education.wa.edu.au

Hello all

We have **two parent positions available on our School Board** and would love for you to join our team. The School Board is formed to enable parents and members of the community to engage in activities that are in the best interest of students and will enhance the education provided by the school. The School Board is a forum where you can gain a more in depth understanding of how the school functions. As a parent representative you are representing all members of the school community. Along with the staff and P&C, we work with the school to get the best for our children.

Each position has a **3-year tenure**. We generally have 2 meetings per term, with this year's meetings scheduled for Thursday afternoon at 1:50pm, with one meeting occurring in week 3 or 4 and one in Week 8 or 9 of each term. Next term's first meeting will be on Tuesday 7th May at 4pm. This will be a training session prior to our week 8 meeting.

Please note, parents who have previously been on the Board are welcome to re-nominate.

Please see below for the School Board Roles and Responsibilities:

ROLES AND RESPONSIBILITIES OF SCHOOL COUNCILS/BOARDS

The functions of councils/boards are prescribed by the School Education Act 1999 and the School Education Regulations 2000 as follows:

Take part in:

- establishing and reviewing from time to time, the school's objectives, priorities, and general policy directions.
- planning financial arrangements necessary to fund those objectives, priorities, and directions.
- evaluating the school's performance in achieving those objectives, priorities, and directions.
- formulating codes of conduct for students at the school; and
- take part in the selection of, but not the appointment of, the school principal or any other member of the teaching staff if prior approval is given by the Regional Executive Director.

Approve:

- a charge or contribution determined by the principal for the provision of materials, services, and facilities.
- the costs determined by the principal to be paid for participation in an extra cost optional component of the school's educational program.
- the items determined by the principal to be supplied by a student for the student's personal use in the school's educational program; and
- an agreement or arrangement for advertising or sponsorship in relation to a government school.¹²

Determine:

- in consultation with students, their parents and staff of the school, a dress code for students when they are attending or representing the school.

Provide advice to the principal of the school:

- on a general policy concerning the use in school activities of prayers, songs and material based on religious, spiritual, or moral values being used in a school activity as part of religious education; and
- on allowing time for the special religious education of students in the school, up to a total of 40 hours in a year.

Promote:

- the school in the community.

Believe it, Achieve it, Advance the Walkaway Way



A school's Funding Agreement (with Schedules) is noted by the school council/board chair.

The responsibilities of a council/board are to:

- comply with the council/board's terms of reference (constitution for incorporated bodies), the Department of Education's School Councils and Boards policy and procedures, the School Education Act 1999 and the School Education Regulations 2000.
- liaise with other groups/committees associated with the school e.g., the Parents and Citizens' Association.
- hold an annual public meeting at least once in every calendar year that is open to the public. An annual report will be presented at the meeting to advise the school community of the performance of the council/board in the last year.
- hold at least two (2) meetings per year; and
- hold meetings that are generally open to the public.

A council/board does not:

- manage the day to day running of the school (for example, staff management, and student assignment to classes);
- discuss individual issues relating to teachers, staff, students, or parents.
- represent specific interest groups or permit special interests to dominate the agenda of the council/board.
- intervene in the control or management of the school.
- intervene in the educational instruction of students.
- borrow money or obtain funds
- purchase property.
- exercise authority over teaching staff or other persons employed at the school; or
- performance manage the principal or any other Department of Education employee.

If this sounds like something, you would be interest in please nominate yourself by completing the nomination form attached and returning it to the office by **Thursday 28th March 2024 3:00pm**

Thank you for taking the time to consider nominating for the School Board. In the event we get more than one nomination, a voting process will take place with our school families and Board Members.

Please just let me know if you would like a printed copy. They can be collected from the office or sent home with your child.

Please feel free to come and see me to discuss further if you would like.

Thank you

Phillip Epps

Kind regards

Principal
Walkaway Primary School



SCHOOL BOARD PARENT REPRESENTATIVE FORM

Please return to the office by **Thursday 28th March 2024 3:00pm.**

I, _____ (your name)

wish to nominate for the position of 'School Board Parent Representative' for the:

3-year position, commencing May 2024

Qualifications/reasons for nominating:

Signed: _____

Date: _____