Walkaway Primary School P & C

General Meeting 29/7/20

Location: Room 3

Chairperson: Shiree Hamerlsey

Present: Erin Cole, Kat Smith, Narrelle Bate, Cherith Nelson-Milnes, Fiona Naisbitt, Megan Barrett, Kristy Levett

Apologies: Alana Birnie, Sarah Thurkle, Katherine Ward, Ina Carrick, Julz Moses

Meeting Opened: 7:04 pm

1. **Minutes**
   1.1 Confirmation of the minutes of the last meeting of the P & C
   1.2 Confirmation of the change of minutes from 4th Dec 2019

Carried

2. **Business Arising**
   2.1 **Auditor** – Sarah to update – postponed to next meeting when Sarah or Ina are available
   2.2 **MDMT** – postponed until 2021, it was agreed that the target audience would probably not attend an event this year
   2.3 **School list of spending presented for approval** – senior students have been designing a playground, Megan to ask if any parents would like to be on playground committee with students. Can send designs to Kidsafe for their input, qualified builder not required (see Principal's report)
   2.4 **Change of uniform** – move to next meeting
   2.5 **WA Cellars fundraiser –** people can order cases (12 bottles) through website. Cost is $132 with $24 per case donated to P&C. WA cellars can design a label. Fundraiser can run as long as we like with money received when it is closed. There is a delivery fee of $9. Ina is able to take delivery of the wine which would give the P&C $28 per case but we would have to then deliver.
   2.6 **Footy tipping comp** – it is running again with 49 people tipping. 30 have paid so far. Need to chase up payment from the others and then work out prize money next meeting.

3. **Correspondence**
   3.1 No correspondence in/out presented.

4. **Reports**
   4.1 President's Report – not attached
   4.2 Treasurer's Report – see below
   4.3 Uniform Report – see below

5. **General Business**
   5.1 Term Deposit – 3 month term deposit will mature again on 15th August.

MOTION: That the 3 month term deposit plus interest earned be rolled over for a further 3 months **CARRIED**

5.2 **Events –** since there is no MDMT in 2020, some discussion was had as to whether we could do a xmas tree. Could it be held on school grounds? Would we allow liquor? Other discussions were held around fundraising ideas including cookie dough fundraiser, lamington drive

5.3 **Storage –** since we have new cupboards for storage in Room 3 we no longer need 2 metal cupboards

MOTION: Donate 1 cupboard to school for cleaning products and sell the other one for $50 to Erin Cole **CARRIED**

Discussion held around potentially putting racking in shed – Shiree to investigate

5.4 **Hats –** Katherine to look into hats with toggle in the brim

MOTION: P&C will donate a new-style hat to every student upon commencement of the 2021 school year **CARRIED**

5.5 **Athletics Carnival –** 28th August 2020 – we need to organise trophies (Shiree), sausage sizzle (Ina), icy poles, anyone who is able to please complete COVID-safe training (Ina has link)

MOTION: P&C to provide the school with trophies for the carnival up to $300 **CARRIED**

MOTION: P&C to donate icy poles up to $50 **CARRIED**

MOTION: Float for athletics carnival up to $200 **CARRIED**

MOTION: $100 to be provided to run 2 $50 note raffles **CARRIED**

MOTION: To purchase lunch food and fruit boxes for athletics carnival up to $600 **CARRIED**

Meeting Closed 8.47pm

Next meeting afternoon 14/9/20

WALKAWAY PRIMARY SCHOOL P & C Association

Financial Report as at 28th July 2020

Reconciled Bank Balance Statement Account as at 2nd June 2020 $20,092.91 INCOME

Uniforms $603 Interest $0.84

Footy Tipping $300

$903.84

EXPENSES

Reimburse Ina Carrick – Staff Lunch $217.5 Australia Post Box $39

WACSSO fees $228.97 Totally Workwear $691.53

Donation to school for laptops and maths texts $13,700

$14,877.00

$6,119.75

Reconciled Bank Balance Savings Account as at 2nd June 2020 $2,861.83

Interest $0.35 **$2,862.18**

Bendigo Bank Account Reconciliation as at 28th July, 2020

Balance Statement Account	$ 6119.75
Balance Saving Account	$ 2862.18
Balance Term Deposit 3 months	$35280.54
Balance Term Deposit 7 months	$20449.55
TOTAL	**$62712.02**

WALKAWAY PRIMARY SCHOOL

P&C UNIFORM REPORT 29-07-2020

Since the last Uniform Report, on 03-06-20, there has been a total income, from uniform sales, of **$603.00**, all via E.F.T.

There has been an expenditure of **$691.53**.
Invoices paid:
$28.01 TOTALLY WORKWEAR invoice 000100226634 paid 28-07-2020
$224.04 TOTALLY WORKWEAR invoice 000100228190 paid 28-07-2020
$439.48 TOTALLY WORKWEAR invoice 000100228846 paid 28-07-2020

Other news,
Over the holidays, the old cupboards in the corridor connecting Room 3, were refurbished/replaced with beautiful new cupboards. The P&C has been allocated its own lockable cupboard for the storage of Uniforms, and last week I managed to store **all** uniform items in the new cupboard. That includes all second-hand items and also all of the Uniforms that were stored in the metal cabinet next to the Male Staff toilets. It's very exciting, and makes the Uniform Coordinator's life a lot easier! Everything is in the one place, easily accessible and visible.
Now we have 2 empty metal cabinets, with padlocks, to decide what to do with. I still have a set of keys to these empty cabinets.

Also, the Uniform Order Form has been updated to include the increase in prices of certain items, as agreed at the last meeting.

I apologise, but have not had the opportunity to research/price alternative Gold Polo materials as yet. I will do so as soon as I am able.

Cheers,
Katherine Ward
(Uniform Coordinator)