

General Meeting Minutes – 22nd October 2020

Present: Shiree Hamersley, Megan Barrett, Sarah Thurkle, Narelle Bate, Kristy Levett, Katherine Ward, Cherith Nelson-Milnes, Fiona Naisbitt, Ina Carrick

Apologies: Julz Moses, Erin Cole

Meeting opened: 19:07

1. Minutes of previous minutes approved

2. Reports

2.1 Uniform report: Please see attached.

Further discussions: New hats: Walkaway and school logo all in black embroidered on the gold side of the hat. No logo on the black side of the hat. Katherine to order new hats. Numbers and sizes to be coordinated with school.

Shirts: Katherine to get sample of the potential new shirt from Perth supplier and get more detail in regards to freight cost and ordering size. Need to ensure that shirt colours are the same as current shirts.

For now Katherine to send out uniform order to TWW and re visit shirt supplier issue later.

2.2 Treasurer report: attached

2.3 No presidents report

2.4 Principal report: attached.

Playground update: Finalising design and quotes. Shiree to find out Geraldton primary playground designer and cost.

Megan to get Nature based play to finalise design for quoted \$1500. Megan to ensure design is ours if we pay the \$1500.

3. General Business

3.1 Donations discussed

Motion: *To donate to Scitech 2020*

Resolution: To donate \$402 to Scitech

Carried

3.2 Ms Copley retirement gift

– Sarah to ask Tennelle interests.

Motion: *To donate sum towards Ms Cobley retirement gift*

Resolution: To spend up to \$50 on gift for Ms Cobley **Carried**

3.3 Graduation book

Cherith and Katherine to put book together for graduation.

Motion: *To donate photobooks to 2020 graduates.*

Resolution: Cost of photo books to be reimbursed and also order one for the school. **Carried**

3.4 Wine fundraiser

-Megan to raise QR code

Flyer changes discussed. Change font

3.5 Christmas tree

- Shiree to organise manager

- Ina to continue working on liquor license and shire information

- Food – Sausage sizzle

- Flyer to be sorted by shire, RSVP Friday 2nd December

- Erin to ask Michelle to ask John re father Christmas

- 430pm Start, Santa arrives 530

- Alcohol to be organised from the pub.

3.6 MDMT stall holders for 2020

Motion: To reimburse all MDMT stall holders

Resolution: To reimburse all MDMT stall holders if they wish to. **Carried**

3.7 Motion: To roll term deposit over

Resolution: Term deposit to roll over 4 months until March - **Carried**

Meeting closed: 20:40pm

Next meeting 3rd December

WALKAWAY PRIMARY SCHOOL
P&C UNIFORM REPORT 22-10-2020

Since the last Uniform Report, on 29-07-2020, there has been a total income, from uniform sales, of **\$90.00**

\$14.00 cash

\$76.00 in E.F.T. deposits

There has been no expenditure.

I have been in correspondence with Kelvin Harding from 'Eclipse Universal', who had dropped by the School at the end of last term with some information and uniform samples. It so happened that the hat sample was exactly what we have been talking about. It has an adjustable toggle on the crown, rather than under the chin, has a wide brim, and can be reversible.

The hats would cost \$13.00 (+GST?)

They would require a minimum order of 30 items, and 5/size. If we went with different colours, they would need a minimum of 25/colour.

They come in 3 sizes – 57cm (M), 59cm (L), 61cm (XL).

They would need orders in before the end of October, to guarantee delivery for the new school year.

So, we need to decide whether we like the hat, and whether we put in an order, also we have to decide on *Colours/Embroidery*.

As it is reversible, do we want it GOLD/BLACK, or use the faction colours of PURPLE or RED underneath? Do we want a plain embroidered Logo/School Name, or the coloured Logo/Faction Names?

Kelvin Harding also quoted for our Polo Shirts.

He said that they could do a very similar/near identical Polo at \$18.50 (+GST) - \$20.35.

He was unsure about matching the Purple exactly, but was supposed to be sending me a sample of the Purple that they have in stock.

He was quite keen to change the plain embroidery to a coloured style and has sent pictures/designs that he had in mind. He has also sent samples of the embroidery as swatches to look at.

I don't know how easy the company would be to work with. Kelvin was quite pushy, and didn't seem to listen, and their website didn't work very well, tending to send me to malicious sites or unsecure sites that my computer security kept warning me about.

Whatever our decision, I need to get orders in as soon as possible. If we go ahead with the new hat, but wait on the Polos, I could send out order forms as they are now, with a note about the hats attached. If we decide to change our Polos supplier, would I need to change the prices on the Uniform Order Form, or would we wait until I'd sold all the old stock at the current price?

Cheers,
Katherine Ward
(uniform coordinator)

WALKAWAY PRIMARY SCHOOL

P & C Association

Financial Report as at 21st October 2020

Reconciled Bank Balance Statement Account as at 15th September 2020 \$7,482.75

INCOME

Uniforms	\$76
Interest	\$0.29
Footy Tipping	\$150
	<u>\$226.29</u>

EXPENSES

Footy Tipping Prizes	\$750
	<u>\$750.00</u>

\$6959.04

Reconciled Bank Balance Savings Account as at 15th September 2020 \$2,862.91

Interest \$0.35

\$2,863.26

Bendigo Bank Account Reconciliation as at 21st October 2020

Balance Statement Account	\$6,959.04
Balance Savings Account	\$2,863.26
Balance Term Dep 3 Months	\$35,364.79
Balance Term Dep 7 Months	\$20,449.55
Total	<u>\$65,636.64</u>

Principal's Report

P&C Meeting

22nd October 2020

STAFFING

As you would have seen in the newsletter, Mrs Liz Copley has retired. I will be working with Mrs Copley to decide on a fitting way to recognise her contribution to the school for the past 41 years of service.

Dana Clarke was the successful Special Needs Education Assistant and has commenced this term in this capacity in Room 6.

Katherine Ward has joined our MacqLit team this term.

FRIENDLY SCHOOLS PLUS

This term we will be doing a survey to provide baseline data prior to implementing this program in 2021 as a part of our social and emotional programs. It is a comprehensive whole school program focussing on social and emotional development and bullying prevention.

PLAYGROUND UPDATE

I have asked 4 companies to provide quotes, with the following received:

- DG Landscaping \$130,630.50
- Natural Play Environments (Design quote only) \$2700 inclusive of travel
- Nature Based play \$55 000+ (can be reduced with community donations of supplies and labour

SCI-TECH

Sci-Tech was postponed until November 30th. \$6 per student when you have more than 60 students. For our current numbers, total cost \$402.

SPORTS

This term we have Summer Carnival. I am in the process of organising a basketball coach through Sporting Schools. I have also contacted Darren Copley on behalf of the Walkaway Cricket Club. They are keen to sponsor a coach for the students for cricket. I am in the process of contacting Ryan Hosking to organise this.

STUDENT ENGAGEMENT and BEHAVIOUR GUIDELINES

This policy has been updated to reflect our current practices. A copy will be available on our website for all to access. As you know, this policy incorporates the management of well-being, catering for all behaviour, bullying and both the mobile phone and good standing policies.

NQS VERIFICATION

On 12th November, our next scheduled P&C meeting, we will have our NQS verification visit. The timetable hasn't been clarified as yet but may affect my attendance at the next meeting.