

Agenda AGM 10th March 2021

Location: Room 3 Time: 7pm

Present: Narelle, Sarah, Kristy, Shiree, Megan, Ina, Julz, Erin, Katherine, Cherith

Apologies: Kat, Fiona, Alana, Tess

Meeting opened 7:04pm

1. Minutes

1.1 Confirmation of minutes of the last meeting of the P&C

Carried

2. Correspondence

None

3. Reports

3.1 President's Report – see attached

3.2 Presentation of the signed Solvency Declaration - completed

3.3 Presentation and adoption of financial statements, auditor's report - see attached

3.4 Uniform Report – see attached

3.5 Principals report – see attached

4. Elections

4.1 Office Bearers

President: Sarah Thurkle

Vice: Narelle Bate

Treasurer: Kristy Levett

Secretary: Ina Carrick

Uniform Coordinator: Erin Cole

4.2 Executive committee members (no less than 3 positions)

Julz Moses, Katherine Ward, Erin Cole

4.3 Other committees (should we wish to) - None

4.4 Discussion on whether a P&C member should nominate for the board

– Julz to nominate for available position

5. Appointments

5.1 Appointment of Review/Auditor

– Wendy Norris to be appointed, but final decision to be made once the 2020 invoice has been received and reviewed.

5.2 Additional signatory (needs to be member of the executive committee)

- 2 people have to sign to add additional signatory on
- Copy of minutes will need to be taken to the bank branch
- Shiree, Tamala, and Katherine to come off, Sarah and Erin to be added
- Sarah Thurkle to organise this and Erin to go into branch to add her signature on
- Uniform coordinator only to be signed on for viewing not approving transactions

Motion: *Erin Cole and Sarah Thurkle to be added on as bank signatories and Tamala, Shiree and Katherine to be removed.*

Resolution: Sarah and Erin to be added on and Tamala, Shiree and Katherine to be removed. Sarah Thurkle to organise this.

Carried

5.3 Appointment of volunteer/member engagement coordinator (should we wish to do so) - declined

6. General Business

6.1 Update footy tipping comp

– Sponsor secured, \$50 a week prize money.

Motion: *To pay weekly prize money of \$50 to the winner every week.*

Resolution: Prize money of \$50 is to be paid the weekly footy tipping winner

Carried

6.2 Update on baker's delight fundraiser

- Forms to be collected next Monday and handed in to Baker's delight – Ina to do

6.3 Update on canteen planning

- Survey to go out next week to gauge interest

6.4 Term Deposit

Motion: *To roll over term deposit for another 6 months*

Resolution: Kristy to organise a further 6 months for term deposit.

Carried

6.5 MDMT planning – appoint committee?

- Ina to book hall 7th May with shire and get quotes for catering
- Sarah to organise a flyer to recruit volunteers from every classroom. This should then form MDMT committee.
- Meeting to then be held **Wednesday 24th March 3pm**

Motion: *Executive committee to make decision in regards to food, decorations and general organisation of MDMT*

Resolution: Representative of the P&C to liaise with MDMT committee and executive members will then finalise decisions in regards to the general organisation of the event. This includes decisions regarding food and decorations

Carried

6.6 Movie night – future fundraiser

- Pricing from Dongara Drive-ins has been confirmed. To revisit at next meeting as more information needs to be obtained.

6.7 Membership Fees

Motion: *Membership should be \$1*

Resolution: To keep membership fee at \$1 for 2021

Carried

8. Next meeting & Closure

Meeting Closed: 8:35pm

MDMT committee/volunteer meeting: Wednesday 24th March 3pm Basketball court

Next Meeting: Week 1 Term 2 Thursday 22nd 3pm

WALKAWAY PRIMARY SCHOOL P&C

UNIFORM REPORT

AGM 10/03/2021

Since the last uniform report on 17/02/2021, there has been a total income of **\$236.00**.

Total expenditure was **\$588.12**.

\$168.04 TWW invoice #000100258155 (items from back-order) paid 08/03/2021

\$420.00 TWW invoice #000100258156 paid 08/03/2021

Cheer,

Katherine Ward

(uniform coordinator)